

INFORMATION PACKAGE

for the

8th ANNUAL GENERAL MEETING (AGM) of FRIENDS OF GUILD PARK & GARDENS

OCTOBER 19, 2021
7:30 – 8:30 pm

Virtual Online Meeting

Link at meet.google.com/ryb-qcyg-msr

Members and Guild Park supporters can attend
by computer, smartphone or tablet



TABLE OF CONTENTS

1. LETTER FROM THE PRESIDENT, JOHN MASON
2. NOTICE OF MEETING
3. AGENDA
4. MINUTES FROM 6th ANNUAL GENERAL MEETING, OCTOBER 20th, 2020
5. FINANCIAL REPORT
6. DIRECTOR QUALIFICATIONS / ELECTION PROCEDURES – BOARD OF DIRECTORS
7. MEMBERSHIP FORM (FOR NEW AND RENEWING MEMBERS)
8. PROXY FORM (FOR EXISTING MEMBERS ONLY)



Letter from the President

To Members and Supporters of Friends of Guild Park & Gardens:

I'm pleased to invite you to the 8th annual General Meeting (AGM) of Friends of Guild Park. Again this year, we're holding a "virtual" AGM. The date is Tues. Oct. 19, from 7:30 to 8:30 pm. I hope you join us.

I regret that Friends of Guild Park has been unable to host our popular events on-site. Public health restrictions continue to prevent us from obtaining park permits for large-scale public activities.

While Covid protocols remain in place, Guild Park has become a destination where thousands of people visit – to explore the park's unique combination of art and nature, and its legacy as home of the historic Guild of All Arts.

The good news from 2020 is that Friends of Guild Park formally commemorated the Guild of All Arts with the site's **first** Heritage Toronto plaque. Our group felt such official recognition was long overdue at Guild Park. Many park supporters strongly agreed and contributed generously to our fundraising campaign. Our thanks to everyone who made the plaque installation possible. More news about plaques is to come.

Meanwhile, progress continues on Guild Park's ongoing revitalization. By attending our 2021 AGM, you'll learn about the park's additions, improvements and plans – including the upcoming opening of the Clark Centre for the Arts. The story of this building's adaptive reuse spans decades. It's a credit to all involved – including City of Toronto officials, the design and construction professionals, and the many volunteers of Guild Park supporters, local residents, First Nations representatives, students and the arts community.

This year's on-line meeting will also include:

- business related tour volunteer organization's operations during the past fiscal year, from May 2020 to April 2021.
- an interactive information session about what's been accomplished at Guild Park and what's ahead.

During the information session, members of Friends of Guild Park who join us online are encouraged to make comments, ask questions and share ideas about Guild Park.

Remember, the online AGM takes place Tues. Oct. 19, 2021, start at 7:30

The online link meet.google.com/ryb-qcyg-msr. I thank our members who have already renewed their annual membership. For those who'd like to renew or become members for the first time, please renew visit <https://guildpark.wildapricot.org/membership> (or you can use the form included in the AGM info package).

I look forward to "seeing" you online at our AGM.

Sincerely,

John P. Mason, President,
Friends of Guild Park & Gardens



**NOTICE OF
FRIENDS OF GUILD PARK & GARDENS
ANNUAL GENERAL MEETING (AGM)**

TAKE NOTICE that the 8th Annual General Meeting of Friends of Guild Park takes place **Tues. Oct. 19, 2021**

Location: Online using Google Meets. Link is meet.google.com/ryb-qcyg-msr
Members and supporters can attend this public meeting online using computer, smartphone or tablet. Link will be sent closer to the event

Time: Business Session starts at 7:30 pm, followed by interactive Information Session

All organization members, supporters of Guild Park and the public are welcome to attend. Details are available online at www.GuildPark.ca and www.Facebook.com/guildpark.

Annual memberships are now available for new and renewing members online at <https://guildpark.wildapricot.org/membership>

We recommend obtaining your membership before the AGM.
A 12-month membership is just \$20, (\$10 for seniors/students). Full details at <https://guildpark.wildapricot.org/membership>

All memberships help Guild Park by covering costs of park improvements and volunteer-led activities.

On Behalf of the Board of Directors,

Janet Heise, Secretary, Friends of Guild Park & Gardens

AGENDA

FOR THE 8TH ANNUAL GENERAL MEETING (AGM) OF FRIENDS OF GUILD PARK & GARDENS

TUESDAY, OCTOBER 19, 2021

ONLINE MEETING STARTS AT 7:30 P.M.

1. CALL TO ORDER, DETERMINATION OF QUORUM
2. INTRODUCTIONS BY CHAIRMAN
3. APPROVAL OF 7TH AGM MINUTES OF OCTOBER 20, 2020
4. TREASURER'S REPORT FOR FISCAL 2020/21 (summary included)
5. ELECTION / RENEWAL OF DIRECTORS
6. ADJOURNMENT

Following the AGM Business Session, Friends of Guild Park hosts an online interactive session. Included are updates about progress at Guild Park and a look ahead to the future. During the session, everyone who joins us by computer, smartphone and other device, will be able to make comments, raise ideas and ask questions about Guild Park.



Guild Park's first official heritage plaque

**Commemorates the Guild of
All Arts. Installed June 2020**

A project of Friends of Guild
Park, in partnership with
Heritage Toronto.

Major funding from the
Guildwood Village Community
Assn., Guild Renaissance
Group and Trafalgar Tours.
Additional funding came from
hundreds of generous Guild
Park supporters.



Friends of Guild Park and Gardens

Minutes of Virtual Annual General Meeting Oct. 20, 2020 via Zoom

1. **Call to Order:** The meeting was held via Zoom. John Mason as Chair called the meeting to order and welcomed everyone. A powerpoint was shown of the highlights of the year ended April 30, 2020.
2. **Introductions by Chair:** John Mason introduced the current board of directors of Friends of Guild Park and Gardens via photographs.
3. **Approval of Annual General Meeting Minutes** from Oct. 24, 2019: Moved by Janet Heise, seconded by Gerard Baribeau; carried.
4. **Treasurers' Report:** Rose Mitchell Spohn presented the financial report for the fiscal year ended April 30, 2020 (as circulated). In summary:

Bank Balance: Start of fiscal year:	\$6,575
Total Revenue:	\$4,995
Expenses:	\$4,435
Bank Balance: End of fiscal year:	\$7,085
Change in Financial Position:	+\$510

Revenue was provided primarily from walking tours and awards (National Trust for Canada selfie contest and Heritage Toronto Members Choice award). Rose circulated a seven-year financial summary. Acceptance of the financial report was moved by Rose Mitchell Spohn, seconded by Angela Vanderburg; carried.

5. Explanation of **Election Procedures:** Ralph van Putten described election procedures and presented the slate of nominees: Joseph d'Addario and Rose Mitchell Spohn (both current board members) have completed their current term and are eligible for re-election for a three-year term. With no other nominations, nominees were elected by acclamation.

6. **Adjournment:** Gerard Baribeau moved adjournment; carried.

The meeting was followed by a **presentation "Moving Ahead" – How Far Guild Park has Come:** installation of new and returning artifacts, the Sculptors' Cabin landscape plan, Heritage Plaque for the 'Guild of All Arts', virtual tours (through TD/Park People grants – reached 11,000+), and a discussion of the various challenges (vandalism, intrusive signage).

Councillor Paul Ainslie provided an update on the Clark Centre, the waterfront and the grounds.

MPP Mitzie Hunter commented on cleanups continuing despite COVID, Guild Festival Theatre's efforts (Porch Plays, on-site shows), her support for further animation of Guild Park, and encouraged attendance of ongoing virtual Town Hall meetings.

Respectfully submitted,

Janet Heise, Secretary, Friends of Guild Park & Gardens



FRIENDS OF GUILD PARK 8TH ANNUAL GENERAL MEETING

TUESDAY, OCTOBER 19, 2021

Director Qualifications, Election Procedures & Instructions for Balloting

1. Directors serving on the Board must meet the following qualifications:
 - be a minimum 18 years of age and a paid-in-full member of the Friends of Guild Park & Gardens
 - be of sound mind and mental capacity
 - not have previously been convicted in a court of law of fraud, theft, and/or breach of trust
 - not be an undischarged bankrupt.
2. Each person seeking election to the Board of Directors shall be nominated by at least one member; members may nominate themselves.
3. A Returning Officer shall be selected at the Election Meeting and he/she shall appoint a Deputy Returning Officer and the Deputy Returning Officer shall direct the collection of ballots and supervise the count. Each Nominee may appoint one scrutineer to scrutinize the count.
4. A total of seven directors are elected to the Board of Friends of Guild Park. Each elected director is expected to serve a three-year term. To encourage continuity of service, the terms of office for the Board of Directors are staggered so the terms of no more than three directors expire each year. The terms of the following two current members of the Board of Directors expire as of the 2021 AGM:
 - **Audrea Douglas** has completed her current term. She is eligible for a three-year term renewal and has agreed to serve for another term.
 - **Janet Heise** has completed her current term. She is eligible for a three-year term renewal and has agreed to serve for another term.
5. The terms of two directors, **Kate Kennedy-Browne** and **John Mason** will expire in 2022. The terms of **Joseph D'Addario** and **Rose Mitchell Spohn** will expire in 2023. One elected director position is vacant after the resignation of Steve Smith. Two positions on the Board of Directors are appointees: **Ralph van Putten** is appointed by the Guild Renaissance Group as its representative. The director position designated to represent the Guildwood Village Community Association is vacant.
6. To fill the elected director positions that expire as of each AGM, nominations will be open during the AGM for those qualified. The Board may put forward a nominee / nominee(s). If more than three people are nominated and an election proceeds, the three nominees gaining the most votes will fill the director positions.
7. At each meeting of members, every member shall be entitled to one vote if they are entered on the Register on the date of the meeting and their membership dues are paid in full.
8. Balloting is done on a one vote per member basis. Proxy votes are allowed when absent members complete the proxy form (included on-line), and the proxy form is received in time for the AGM.





Friends of Guild Park & Gardens Membership Application AGM 2021

**Yes, I want to be a member of Friends of Guild Park & Gardens.
I support and want to join like-minded volunteers who are actively
revitalizing this historic site through activities and awareness.**

Name _____

Address _____ City _____

Postal Code _____ Telephone _____

I'm renewing I'm interested in helping, please contact me

I qualify for the following membership: **Individual** **Senior/Student**
 \$20/yr \$10/yr

Optional: If you'd like to tell us about your interests, please indicate here (you can indicate all that apply to you):

- | | | | |
|--|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Sales, marketing | <input type="checkbox"/> Sculptor | <input type="checkbox"/> Carpenter | <input type="checkbox"/> Fitness |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Painter | <input type="checkbox"/> Gardener | <input type="checkbox"/> Yoga, Tai Chi |
| <input type="checkbox"/> Executive, management | <input type="checkbox"/> Actor | <input type="checkbox"/> Hiker | <input type="checkbox"/> Musician |
| <input type="checkbox"/> Computer tech | <input type="checkbox"/> Photographer | <input type="checkbox"/> Birdwatcher | <input type="checkbox"/> Chef |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Musician | <input type="checkbox"/> Writer | |
| <input type="checkbox"/> Other _____ | | | |

I'd like to volunteer to help with:

- | | |
|---|---|
| <input type="checkbox"/> Planning events | <input type="checkbox"/> Marketing and public relations |
| <input type="checkbox"/> Walking tours | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Communications | <input type="checkbox"/> IT, Facebook, Media |
| <input type="checkbox"/> Membership drive | <input type="checkbox"/> Event volunteer |
| <input type="checkbox"/> Outreach | |
| <input type="checkbox"/> Other _____ | |

Sorry, I can't commit to volunteer right now. Please keep me informed of future opportunities to help out.

Hand this in today, or mail to:
 Friends of Guild Park & Gardens, 46 Fareham Cres., Scarborough, Ont. M1E 1J9
 Phone: 416-261-8626
 Visit: www.guildpark.ca **or** www.Facebook.com/GuildPark

Thanks for becoming a Friend!

PROXY AND BALLOT FOR GENERAL MATTERS AND FOR THE ANNUAL GENERAL MEETING

FRIENDS OF GUILD PARK & GARDENS
OCTOBER 19, 2021

For those members unable to attend the 2021 AGM and wish to designate another person to vote on their behalf at the meeting.

- Please complete this form,
- Sign it, then:
- Send a scan or an image of the completed form to friends@guildpark.ca

To: Friends of Guild Park & Gardens

1. I am (print your name) _____
a registered member of the Friends of Guild Park & Gardens in good standing.
2. I appoint _____,
if present, or failing him or her, the President, to be a proxy (known as the “Proxy”)
and to attend and vote on my (our) behalf at the meeting of members to be held on
October 19, 2021, and any adjournment of the meeting (known as the “Meeting”).
3. The Proxy may vote on my behalf in respect of all matters that may come before the
Meeting, including the election of Directors, as I could do if personally present at
the Meeting.
4. I/We revoke all proxies previously given.

Dated this..... day of, 2021 at.....
(date) (month) (location)

Signature: _____

Address: _____

