

INFORMATION PACKAGE
for the
5th ANNUAL GENERAL MEETING
OCTOBER 18, 2018

Guildwood Presbyterian Church,
140 Guildwood Pkwy. (at Livingston Road)

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Letter from the President

To Members and Supporters of Friends of Guild Park & Gardens:

I'm pleased to announce the fifth Annual General Meeting (AGM) of Friends of Guild Park & Gardens. We invite all our current members, as well as past members, other Guild Park supporters and the public to attend. The AGM is followed by a special public forum, **Vision 2023: Guild Park's Next 5 Years**. You won't want to miss it!

This forum kicks off by recalling Guild Park's remarkable progress in the past five years. Then, we look ahead to all that's ahead for the site. There'll be opportunities to discuss the future of this unique national treasure, which is at the heart of Guildwood Village. The event details are:

Date: Thursday evening, October 18, 2018

Place: Guildwood Community Presbyterian Church, 140 Guildwood Pkwy.

Time: Registration & Informal Welcome: 7:00 pm (memberships and renewals available)

AGM starts: 7:30 pm

Public Forum: 7:45 to 8:30 pm (approx.)

Meet & Mingle, approx. 8:30 - 9:00 pm

This volunteer-led forum will interest our members and the many people who visit and value the park year-round. I urge you to attend and gain an important overall perspective on Guild Park's future

Officially, our AGM focuses on the operations of Friends of Guild Park for the past fiscal year – from May 1, 2017 to April 30, 2018. We intend to move quickly through the AGM's official business relating to Friends of Guild Park, then devote most of the time to what's happening and what's ahead for the 36-hectare (88-acre) site.

During the Vision 2023 Forum, we'll refer to the many major plans and long-term projects now in motion at Guild Park, including:

- The Guild Park Management Plan
- The Clark Centre for the Arts
- The Guild Park Horticulture Plan
- The Trails Master Plan for Guild Park
- Plans to reopen the park's "Sculptors' Cabin" (1947) and "Osterhout (Pioneer) Log Cabin" (circa 1850)
- The Scarborough Waterfront Trail Plan (Toronto & Regional Conservation Authority (TRCA))

You can visit www.guildpark.ca or www.facebook.com/guildpark for links to details about all these projects. Also, during the Forum, Friends of Guild Park will announce a project that ensures the site's legacy as "The Guild of All Arts" is officially recognized.

Our volunteer organization began five years ago. In that time, Friends of Guild Park has been effective at:

- Organizing hundreds of park-related events and activities,
- Collaborating with our many park colleagues and park users, and
- Advocating to bring best practices and "whole-park thinking" to Guild Park.

These are all part of our mission to "**increase the awareness and appreciation of Guild Park & Garden as a spectacular and sustainable public destination, where art meets nature.**"

My thanks to the many people – especially members of our board of directors and the active volunteers – who've contributed to all the progress at Guild Park so far. I look forward to seeing you Thursday October 18.

Sincerely,

John P. Mason, President, Friends of Guild Park & Gardens



**NOTICE OF
FRIENDS OF GUILD PARK & GARDENS
ANNUAL GENERAL MEETING (AGM)**

TO: MEMBERS OF FRIENDS OF GUILD PARK & GARDENS and SUPPORTERS

TAKE NOTICE that the 5th Annual General Meeting of Friends of Guild Park & Gardens takes place **Thurs. Oct. 18, 2018**

Location: Guildwood Presbyterian Church,
140 Guildwood Pkwy. (at Livingston Road)
Free parking at rear

Time: Doors open at 7:00 pm,
Meeting starts at 7:30 pm

All organization members, supporters of Guild Park and the public are welcome to attend. Details are enclosed and available at www.GuildPark.ca and by email (sent to current members).

Note: Annual memberships will be available for new and renewing members at the door beginning at 7:00 pm (cash only, please).

Special discounted annual membership rates

- \$15/year per person
 - \$10/year for seniors (65 yrs +) / students
- (Regular membership rate is \$20/year)

Dated the 3rd of October 2017
On Behalf of the Board of Directors,
Janet Heise, Secretary, Friends of Guild Park

AGENDA

**FOR THE 5TH ANNUAL GENERAL MEETING (AGM) OF
FRIENDS OF GUILD PARK & GARDENS**

THURSDAY, OCTOBER 18, 2018

**REGISTRATION 7:00 P.M.
MEETING STARTS AT 7:30 P.M.**

1. CALL TO ORDER, DETERMINATION OF QUORUM
2. INTRODUCTIONS BY CHAIRMAN
3. APPROVAL OF 4TH AGM MINUTES OF OCTOBER 19, 2017
4. TREASURER'S REPORT
5. ELECTION / RENEWAL OF DIRECTORS
6. ADJOURNMENT

The AGM's formal business session is followed by

Free Public Forum
Vision 2023:
Guild Park's
Next 5 Years

 **Friends of Guild Park**
www.guildpark.ca

 **Thurs.**
October
18th
7:30 pm

LOCATION: Guildwood Community Presbyterian Church, 140 Guildwood Pkwy.



Friends of Guild Park and Gardens

Minutes of Annual General Meeting Oct. 19, 2017

1. **Call to Order:** The meeting was held at Guildwood Community Presbyterian Church, 140 Guildwood Parkway. John Mason as Chair called the meeting to order at 7:06 pm and welcomed everyone.
2. **Determination of Quorum:** John Mason noted that most of the renewed members were present, and therefore the required quorum of 20% of members had been met and the meeting was therefore duly constituted to conduct the business registered on the meeting Agenda.
3. **Introductions by Chair:** John Mason welcomed Councillor Paul Ainslie and introduced the current board of directors of Friends of Guild Park and Gardens.
4. **Approval of Annual General Meeting Minutes** from Sept. 22, 2016: Moved by Dave Arnold, seconded by Ron Spohn; carried.
5. **Treasurers' Report:** Rose Mitchell Spohn presented the financial report for the fiscal year ended April 30, 2017 (as circulated). In summary:

Bank balance at start of fiscal year:	\$6,614
Bank balance at end of fiscal year:	\$5,101
Revenue	\$1,363
Expenses	\$2,876
Loss	-\$1,513

Revenue was provided by walking tours; regular activities in the park were limited due to construction.

Acceptance of the financial report was moved by Rose Mitchell Spohn, seconded by Audrea Douglas; carried.

6. **President's Report:** John Mason focused on Progress, Plans and People.
A) **Progress:** the launch of the \$20-million Guild Inn Estate. B) **Plans:** the Clark Centre for the Arts, a \$5-million arts facility; the Guild Park Trails Master Plan to upgrade the more than 10 km. of trails and paths at Guild Park; formal public access to the shoreline via the 12-year \$170-million Toronto and Region Conservation Authority project; and installation of a Heritage Toronto plaque to officially commemorate the site's legacy as the Guild of All Arts.

cont'd/...



Friends of Guild Park and Gardens

Minutes of Annual General Meeting Oct. 19, 2017

President's Report continued

C) People: the impact of Friends of Guild Park, working in tandem with other volunteer organizations and Guild Park officials, has had in all these initiatives. John concluded with a *Call for Action*, encouraging more involvement by all members.

7. **Explanation of Election Procedures:** Ralph Van Putten described the election procedures and presented the slate of nominees for election: Rose Mitchell Spohn and Joe D'Addario (both current board members). The nominees were elected by acclamation for three year terms (to 2020).
8. **Candidates' Speeches and Casting of Ballots:** Not required as the nominees were elected by acclamation.
9. **Guest Speaker:** Due to the guest speaker's cancellation, John Mason provided a detailed presentation of Guild Park's ongoing revitalization entitled, "Renewing a Landmark".
10. **Election Results:** Not required as the nominees were elected by acclamation.
11. **Adjournment:** Miroslav Glavić moved adjournment; carried. Meeting adjourned at 8:35 pm.

Members' Meet and Mingle followed the annual general meeting. A cake commemorating the 85th anniversary of the Guild of All Arts was served. Members and guests enjoyed the opportunity to chat with Councillor Paul Ainslie and MPP Mitzie Hunter.

Respectfully submitted,

Janet Heise, Secretary, Friends of Guild Park & Gardens



**FRIENDS OF GUILD PARK
& GARDENS
5TH ANNUAL GENERAL MEETING**

THURSDAY, OCTOBER 19, 2017

**Director Qualifications, Election Procedures
& Instructions For Balloting**

1. Directors serving on the Board must meet the following qualifications:
 - be a minimum 18 years of age and a paid-in-full member of the Friends of Guild Park & Gardens
 - be of sound mind and mental capacity
 - not have previously been convicted in a court of law of fraud, theft, and/or breach of trust
 - not be an undischarged bankrupt.
2. Each person seeking election to the Board of Directors shall be nominated by at least one member; members may nominate themselves.
3. A Returning Officer shall be selected at the Election Meeting and he/she shall appoint a Deputy Returning Officer and the Deputy Returning Officer shall direct the collection of ballots and supervise the count. Each Nominee may appoint one scrutineer to scrutinize the count.
4. To encourage continuity of service, the terms of office for the initial Board of Directors were staggered so the terms of no more than three directors would expire each year. The term of one current member of the Board of Directors expire as of the 2018 AGM:
 - **Janet Heise** has completed her current term. She is eligible for a three-year term renewal and is willing to stand for re-election to the Board of Directors.
5. There are additional vacancies on the Board. One vacancy is for a one-year term (to expire at the AGM held in 2019). Another vacancy is for a three-year term (to expire at the AGM held in 2021) To fill this vacancy, nominations will be open during the AGM for those qualified. The Board may put forth a nominee/ nominee(s). If no nominations are received during the AGM, the Board may later appoint a qualified person. The third vacancy on the Board is designated for the Director appointed by the Guildwood Village Community Association to serve as its representative.
6. If more than three people are nominated and an election proceeds, the two nominees gaining the most votes will fill the director positions.
7. At each meeting of members, every member shall be entitled to one vote if they are entered on the Register on the date of the meeting and their membership dues are paid in full.
8. Balloting is done on a one vote per member basis. Proxy votes are allowed when absent members complete the proxy form (included in this package) and the form is received in time for the AGM.



Friends of Guild Park & Gardens Membership Application AGM 2017

**Yes, I want to be a member of Friends of Guild Park & Gardens.
I support and want to join like-minded volunteers who are actively
revitalizing this historic site through activities and awareness.**

Name _____

Address _____ City _____

Postal Code _____ Telephone _____

I'm renewing I'm interested in helping, please contact me

I qualify for the following membership: **Individual \$20/yr** **Senior/Student**
Special AGM rates (cash only): **\$15/yr** **\$10/yr**

Optional: If you'd like to tell us about your interests, please indicate here (you can indicate all that apply to you):

- | | | | |
|--|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Sales, marketing | <input type="checkbox"/> Sculptor | <input type="checkbox"/> Carpenter | <input type="checkbox"/> Fitness |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Painter | <input type="checkbox"/> Gardener | <input type="checkbox"/> Yoga, Tai Chi |
| <input type="checkbox"/> Executive, management | <input type="checkbox"/> Actor | <input type="checkbox"/> Hiker | <input type="checkbox"/> Musician |
| <input type="checkbox"/> Computer tech | <input type="checkbox"/> Photographer | <input type="checkbox"/> Birdwatcher | <input type="checkbox"/> Chef |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Musician | <input type="checkbox"/> Writer | |

Other _____

I'd like to volunteer to help with:

- | | |
|---|---|
| <input type="checkbox"/> Planning events | <input type="checkbox"/> Marketing and public relations |
| <input type="checkbox"/> Walking tours | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Communications | <input type="checkbox"/> IT, Facebook, Media |
| <input type="checkbox"/> Membership drive | <input type="checkbox"/> Event volunteer |
| <input type="checkbox"/> Outreach | |
| <input type="checkbox"/> Other _____ | |

Sorry, I can't commit to volunteer right now. Please keep me informed of future opportunities to help out.

Hand this in today, or mail to:
Friends of Guild Park & Gardens, 46 Fareham Cres., Scarborough, Ont. M1E 1J9
Phone: 416-261-8626
Visit: www.guildpark.ca **or** www.Facebook.com/GuildPark

Thanks for becoming a Friend!



**PROXY AND BALLOT FOR GENERAL MATTERS AND
FOR THE ANNUAL GENERAL MEETING
FRIENDS OF GUILD PARK & GARDENS
OCTOBER 18, 2018**

For those members unable to attend the 2018 AGM and wish to designate another person to vote on their behalf at the meeting.

Please complete and sign this form, then:

- Send a scan or an image of the completed form to friends@guildpark.ca; or
- Have it brought to the 2018 AGM

To: Friends of Guild Park & Gardens

1. I am (print your name) _____
a registered member of the Friends of Guild Park & Gardens in good standing.
2. I appoint _____,
if present, or failing him or her, the President, to be a proxy (known as the “Proxy”)
and to attend and vote on my (our) behalf at the meeting of members to be held on
October 18, 2018, and any adjournment of the meeting (known as the “Meeting”).
3. The Proxy may vote on my behalf in respect of all matters that may come before the
Meeting, including the election of Directors, as I could do if personally present at
the Meeting.
4. I/We revoke all proxies previously given.

Dated this..... day of, 2018 at.....
(date) (month) (location)

Signature: _____

Address: _____