

INFORMATION PACKAGE
for the
4th ANNUAL GENERAL MEETING
OCTOBER 19, 2017

Guildwood Presbyterian Church,
140 Guildwood Pkwy. (at Livingston Road)

TABLE OF CONTENTS

1. LETTER FROM THE PRESIDENT, JOHN MASON

2. NOTICE OF MEETING

3. AGENDA

4. MINUTES FROM 3rd ANNUAL GENERAL MEETING, SEPTEMBER 22ND, 2016

5. DIRECTOR QUALIFICATIONS / ELECTION PROCEDURES – BOARD OF DIRECTORS

6. MEMBERSHIP FORM (FOR NEW AND RENEWING MEMBERS)

7. PROXY FORM (FOR EXISTING MEMBERS ONLY)



Letter from the President

To Members and Supporters of Guild Park & Gardens:

I'm pleased to announce the Fourth Annual General Meeting (AGM) of Friends of Guild Park & Gardens. We invite all current members of Friends of Guild Park, as well as past members, other Guild Park supporters and the public to attend. The details of the meeting are:

Date: Thursday evening, October 19, 2017

Time: Registration: 6:30 pm; Meeting: 7:00 pm start; Meet & Mingle, approx. 8:30 - 9:00 pm

Place: Guildwood Community Presbyterian Church, 140 Guildwood Pkwy.

Attending our AGM is an excellent opportunity to hear about:

- the exciting revitalization now underway at Guild Park,
- what's ahead for this historic site, and
- the role our volunteer organization continues to play in turning plans into reality.

I look forward to meeting our members and Guild Park's many supporters. We've also invited a special guest to bring an important perspective about Guild Park's future. Watch for details.

Officially, our AGM focuses on the operations of Friends of Guild Park from May 1, 2016 to April 30, 2017 – which corresponds to our fiscal year. You'll recall during that period, much of Guild Park was under construction with limited public access. As a result, many popular park events were postponed in the summer of 2016. Last year, our organization devoted much of its energy researching "best practices" in park operations and advocating to bring such practices to Guild Park.

The end of our fiscal year on April 30, 2017 corresponded with the opening of a new era for Guild Park – the launch of the \$20-million Guild Inn Estate. This is the successful restoration and expansion of the park's original Guild Inn. This work was done through a formal partnership negotiated between the City of Toronto and Dynamic Hospitality & Entertainment, the building's private operator.

Today, a modernized structure is at the heart of Guild Park. The spectacular event space at the Guild Inn Estate sets high standards for the new public features underway in the park's 36-hectares (88-acres). These include:

- The Clark Centre for the Arts, the \$5-million arts facility that will see artists, art programming and related facilities returning to the site of the former Guild of All Arts;
- The Guild Park Trails Master Plan, a multi-year project to upgrade the more than 10 kilometres of rambling paths and walkways found throughout the site;
- Formal public access to the park's shoreline, making Guild Park an important hub for the Scarborough Waterfront Project, the 12-year, \$170-million plan of the Toronto & Region Conservation Authority;
- Ongoing operating improvements to the park's other features, such as the Greek Theatre and other landmarks, public washrooms, lighting, waste management; and
- Installing Guild Park's first Heritage Toronto plaque that officially commemorates the site's legacy as the Guild of All Arts, Canada's only artists' community operating in the Great Depression of the 1930s.

I'm proud of the impact that Friends of Guild Park – working in tandem with other volunteer organizations and Guild Park officials – has had in all these initiatives. My thanks to the many people – especially members of our board of directors – who have contributed to all the progress we've made at Guild Park.

Of course, there's much more to do. It's important we continue our efforts so Guild Park continues to be where "art meets nature" in a setting that's spectacular and sustainable. Attending our AGM is an excellent way to get the latest news on all this and more. I look forward to seeing you there Thursday October 19.

Sincerely

John P. Mason, President, Friends of Guild Park & Gardens



**Friends of
Guild Park**
www.guildpark.ca

**NOTICE OF
FRIENDS OF GUILD PARK & GARDENS
ANNUAL GENERAL MEETING (AGM)**

TO: MEMBERS OF FRIENDS OF GUILD PARK & GARDENS and SUPPORTERS

TAKE NOTICE that the 4th **Annual General Meeting** of **Friends of Guild Park & Gardens** takes place Thursday, October 19, 2017, 7:00 p.m. start.

LOCATION: Guildwood Community Presbyterian Church,
140 Guildwood Pkwy. (at Livingston Road)
Free parking at rear

**TIME: DOORS OPEN AT 6:30 P.M.
MEETING STARTS AT 7:00 P.M.**

All organization members and supporters of Guild Park are welcome to attend. Details to follow at www.GuildPark.ca and email (to members).

**NOTE: Annual memberships will be available at the door
for renewing and new members (cash only, please).**

Special discounted annual membership rates for all AGM attendees:

\$10/yr. per person; \$5/yr. for seniors (65 yrs+) or students
Regular membership is \$20 / year.

Dated the 30th day of September 2017
On Behalf of the Board of Directors,

Janet Heise, Secretary, Friends of Guild Park & Gardens



AGENDA

FOR THE 4TH ANNUAL GENERAL MEETING OF FRIENDS OF GUILD PARK & GARDENS

THURSDAY, OCTOBER 19, 2017

**REGISTRATION 6:45 P.M.
MEETING STARTS AT 7:00 P.M.**

1. CALL TO ORDER
2. DETERMINATION OF QUORUM
3. INTRODUCTIONS BY CHAIRMAN
4. APPROVAL OF 3RD ANNUAL GENERAL MEETING MINUTES OF SEPTEMBER 22, 2016
5. TREASURER'S REPORT
6. PRESIDENT'S REPORT
7. EXPLANATION OF ELECTION PROCEDURES
8. CANDIDATES NOMINATIONS – SPEECHES, if required (max. 3 minutes)
9. CASTING OF BALLOTS
10. GUEST SPEAKER AND 'COMMUNITY CONVERSATION' ABOUT GUILD PARK
11. ELECTION RESULTS
12. ADJOURNMENT

FOLLOWED BY REFRESHMENTS & INFORMAL 'MEET AND MINGLE' FOR MEMBERS & GUESTS



Friends of Guild Park and Gardens

Minutes of Annual General Meeting Sept. 22, 2016

1. **Call to Order:** The meeting was held at Guildwood Community Presbyterian Church, 140 Guildwood Pkwy. John Mason as Chair called the meeting to order at 7:05 pm and welcomed everyone.
2. **Determination of Quorum:** John Mason noted that most of the renewed members were present, and therefore the required quorum of 20% of members had been met and the meeting was therefore duly constituted to conduct the business registered on the meeting Agenda.
3. John Mason introduced the current board of directors.
4. **Approval of Annual General Meeting Minutes** from Oct. 22, 2015: Moved, seconded and carried.
5. **Treasurers' Report:** Rose Mitchell Spohn presented the organization's financial report for the fiscal year ended April 30, 2016 (as circulated). In summary:

Bank balance at start of fiscal year:	\$6,531
Bank balance at end of fiscal year:	\$6,614

Acceptance of the financial report was moved, seconded and carried.
6. **President's Report:** John Mason summarized the developments and events at Guild Park during the previous year, thanking everyone who assisted. The ongoing on-site construction caused many popular park events to be postponed in 2015-16. Despite the disruption, Friends of Guild Park organized the planting and celebration of the park's new Canadian Dutch Friendship Tulip garden; conducted spring and fall park shoreline clean-ups; and led a series of walking tours. These activities welcomed nearly 1,000 visitors to Guild Park under challenging conditions. The group's focus was collaboration and advocating for the future of Guild Park. Members of the Friends Board of Directors worked with colleagues who volunteer with other Guild Park-related organizations. Together, these groups developed an integrated and informed public voice on important decisions shaping Guild Park's future.
7. **Election Procedures:** The slate of nominees for election as directors was presented: John Mason and Kate Kennedy-Brown (both current board members). The nominees were elected by acclamation for three-year terms (to 2019).
8. **Candidates' Speeches, Casting of Ballots and Election Results:** Not required as the nominees were elected by acclamation.
9. **New Business:** There was no new business.
10. **Adjournment:** Meeting adjourned at about 8:50 pm, followed by an informal information session. **Members' Meet and Mingle** followed the annual meeting. Light refreshments were served. Both Councillor Paul Ainslie and MPP Mitzi Hunter provided updates on current developments at Guild Park. Discussions followed.

Respectfully submitted,
Janet Heise, Secretary,
Friends of Guild Park & Gardens



**FRIENDS OF GUILD PARK
& GARDENS
4TH ANNUAL GENERAL MEETING**

THURSDAY, OCTOBER 19, 2017

**Director Qualifications, Election Procedures
& Instructions For Balloting**

1. Directors serving on the Board must meet the following qualifications:
 - be a minimum 18 years of age and a paid-in-full member of the Friends of Guild Park & Gardens
 - be of sound mind and mental capacity
 - not have previously been convicted in a court of law of fraud, theft, and/or breach of trust
 - not be an undischarged bankrupt.
2. Each person seeking election to the Board of Directors shall be nominated by at least one member; members may nominate themselves.
3. A Returning Officer shall be selected at the Election Meeting and he/she shall appoint a Deputy Returning Officer and the Deputy Returning Officer shall direct the collection of ballots and supervise the count. Each Nominee may appoint one scrutineer to scrutinize the count.
4. To encourage continuity of service, the terms of office for the initial Board of Directors were staggered so the terms of no more than three directors would expire each year. The terms of two current members of the Board of Directors expire as of the 2017 AGM:
 - **Joe D'Addario** has completed his current term. He is eligible for a three-year term renewal.
 - **Rose Mitchell Spohn** (Treasurer) has completed her current term. She is eligible for a three-year term renewal.Both individuals are standing for re-election to the Board of Directors.
5. There are additional vacancies on the Board. One vacancy is for a two-year term (to expire at the AGM held in 2019). To fill this vacancy, nominations will be open during the AGM for those qualified. The Board may put forth a nominee/ nominee(s). The second vacancy is designated for the Director appointed by the Guildwood Village Community Association to serve as its representative.
6. If more than two people are nominated and an election proceeds, the nominee gaining the most votes will fill the director position.
7. At each meeting of members, every member shall be entitled to one vote if they are entered on the Register on the date of the meeting and their membership dues are paid in full.
8. Balloting is done on a one vote per member basis. Proxy votes are allowed when absent members complete the proxy form (included in this package) and the form is received in time for the AGM.



Friends of Guild Park & Gardens Membership Application AGM 2017

**Yes, I want to be a member of Friends of Guild Park & Gardens.
I support and want to join like-minded volunteers who are actively
revitalizing this historic site through activities and awareness.**

Name _____

Address _____ City _____

Postal Code _____ Telephone _____

I'm renewing I'm interested in helping, please contact me

I qualify for the following membership: **Individual \$20/yr** **Senior/Student \$10/yr**
Special AGM rates (cash only): **\$10/yr** **\$5/yr**

Optional: If you'd like to tell us about your interests, please indicate here (you can indicate all that apply to you):

- | | | | |
|--|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Sales, marketing | <input type="checkbox"/> Sculptor | <input type="checkbox"/> Carpenter | <input type="checkbox"/> Fitness |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Painter | <input type="checkbox"/> Gardener | <input type="checkbox"/> Yoga, Tai Chi |
| <input type="checkbox"/> Executive, management | <input type="checkbox"/> Actor | <input type="checkbox"/> Hiker | <input type="checkbox"/> Musician |
| <input type="checkbox"/> Computer tech | <input type="checkbox"/> Photographer | <input type="checkbox"/> Birdwatcher | <input type="checkbox"/> Chef |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Musician | <input type="checkbox"/> Writer | |
| <input type="checkbox"/> Other _____ | | | |

I'd like to volunteer to help with:

- | | |
|---|---|
| <input type="checkbox"/> Planning events | <input type="checkbox"/> Marketing and public relations |
| <input type="checkbox"/> Walking tours | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Communications | <input type="checkbox"/> IT, Facebook, Media |
| <input type="checkbox"/> Membership drive | <input type="checkbox"/> Event volunteer |
| <input type="checkbox"/> Outreach | |
| <input type="checkbox"/> Other _____ | |

Sorry, I can't commit to volunteer right now. Please keep me informed of future opportunities to help out.

Hand this in today, or mail to:
Friends of Guild Park & Gardens, 46 Fareham Cres., Scarborough, Ont. M1E 1J9
Phone: 416-261-8626
Visit: www.guildpark.ca or www.Facebook.com/GuildPark

Thanks for becoming a Friend!



**PROXY AND BALLOT FOR GENERAL MATTERS AND
FOR THE ANNUAL GENERAL MEETING**
FRIENDS OF GUILD PARK & GARDENS
OCTOBER 19, 2017

For those members unable to attend the 2017 AGM and wish to designate another person to vote on their behalf at the meeting. Please complete and sign this form, then:

- Send a scan or an image of the completed form to friends@guildpark.ca; or
- Have it brought to the 2017 AGM

To: Friends of Guild Park & Gardens

1. I am (print your name) _____ a registered member of the Friends of Guild Park & Gardens in good standing.

2. I appoint _____, if present, or failing him or her, the President, to be a proxy (known as the “Proxy”) and to attend and vote on my (our) behalf at the meeting of members to be held on October 19, 2017, and any adjournment of the meeting (known as the “Meeting”).

3. The Proxy may vote on my behalf in respect of all matters that may come before the Meeting, including the election of Directors, as I could do if personally present at the Meeting.

4. I/We revoke all proxies previously given.

Dated this..... day of, 2017 at.....
(date) (month) (location)

Signature: _____

Address: _____